

Nevada Cemetery District

P.O. Box 2400

10523 Willow Valley Road

Nevada City, Calif 95959

Phone 530-265-3461

Fax 530-265-8706

PUBLIC NOTICE

of the

NEVADA CEMETERY DISTRICT

of the

APRIL MONTHLY REGULAR MEETING

of the

BOARD OF TRUSTEES

on

FRIDAY, APRIL 21, 2023, 1:30 PM

at the

Madelyn Helling Library

Gene Albaugh Community Room

980 Helling Way, Nevada City, CA 95959

AGENDA

Please note time and meeting place above.

I. BOARD CALL TO ORDER - PUBLIC SESSION

II. ROLL CALL:

- Trustee Bushore
- Trustee Cassella
- Trustee Hurst
- Trustee Ward
- Trustee Zimmerman
- General Manager Richardson

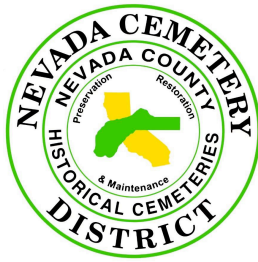
III. PUBLIC COMMENT ON MATTERS ON OR NOT ON THE AGENDA

Members of the public shall be allowed to address the Nevada Cemetery District Board of Trustees on items which are of interest to the public and which are within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless otherwise authorized by subdivision (6) of Section 54954.2. To comment during the meeting, the public may attend in person.

Prior to the meeting, the public may submit comments by writing the Board, or by email to

manager@nevadacemeterydistrict.com

www.nevadacemeterydistrict.com



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The following procedures shall be in effect with regard to the public's exercise of this right:

- 1) The total amount of time allotted for receiving such public comment may be limited to not less than 15 minutes during any regular Board meeting.
- 2) The Chair may limit any individual to not less than 3 minutes. Time to address the Board will be allocated on a basis of the order of requests received. Not all members may be allowed to speak if the total time allocated expires.
- 3) The Board may not allow the public time to speak on an item which was previously considered by the Nevada Cemetery Board of Trustees if an opportunity for public input was afforded at that meeting. (Government Code Section 54954.3)

IV. CONSENT CALENDAR:

All matters listed under the Consent Calendar are considered to be routine by the Board of Directors, and may be enacted by one motion at the appropriate time. There will then be no separate discussion of these items, if enacted by one motion. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

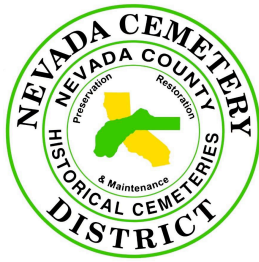
A. Approval of the Minutes for a Scheduled Meeting of the Board of Trustees for the Nevada Cemetery District at the Nevada Cemetery District Office, held on Friday, March 31, 2023, at 1:30 PM.

B. Motion to Postpone or Approve:

- Review of January 31, 2023, Endowment Fund Deposit Detail Report
- Review of January 31, 2023, Endowment Fund Reconciliation Summary
- Review of January 31, 2023, Expense Reconciliation of Operating Funds
- Review of January 31, 2023, Expense and Income Summary Operating Funds
- Review of January 31, 2023, Reconciliation Deposit Detail of Operating Funds
- Review of January 31, 2023, Operating Fund Budget vs Actual YTD
- Review of January 31, 2023, Operating Fund Income/Expense Report
- Review of January 31, 2023, Operating Fund Monthly Expenditure Report
- Review of January 31, 2023, Credit card purchases

C. Motion to Postpone or Approve:

- Review of February 28, 2023, Endowment Fund Deposit Detail Report
- Review of February 28, 2023, Endowment Fund Reconciliation Summary
- Review of February 28, 2023, Expense Reconciliation of Operating Funds
- Review of February 28, 2023, Expense and Income Summary Operating Funds
- Review of February 28, 2023, Reconciliation Deposit Detail of Operating Funds
- Review of February 28, 2023, Operating Fund Budget vs Actual YTD
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- Review of February 28, 2023, Credit card purchases



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D. Motion to Postpone or Approve:

- Review of March 31, 2023, Endowment Fund Deposit Detail Report
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- Review of March 31, 2023, Expense Reconciliation of Operating Funds
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- Review of March 31, 2023, Reconciliation Deposit Detail of Operating Funds
- Review of March 31, 2023, Operating Fund Budget vs Actual YTD
- Review of March 31, 2023, Operating Fund Income/Expense Report
- Review of March 31, 2023, Operating Fund Monthly Expenditure Report
- Review of March 31, 2023, Credit card purchase

C. Motion to Postpone or Approve:

- Gross Sales Revenue report of September 2022 thru March 2023

V. MANAGER'S REPORT

This Report is relating only to all or any specific cemetery(s) of the District, as to interments, information, ideas, or questions relating to Problems, Concerns, Events, or Happenings, Needs, Repairs, Projects, et al, which may contain a Board response or direction.

Informal directions, to the Manager requiring no Formal Board Action(s) will be listed in the Board Minutes.

Requested Motions requiring formal Board Action must be listed herein below:

1. Motion to Postpone:

Review of January, February and March 2023 Cemetery Interments.

VI. STANDING COMMITTEE REPORTS

The Chairman may make any reports, direction, appointments, or changes at this time.

A. Personnel Committee: (Trustees Zimmerman and Hurst)

No report at this time.

B. Finance Committee: (Trustees Cassella and Hurst)

Committee to set meeting with General Manager to begin new year budget for fiscal 2023 – 2024.

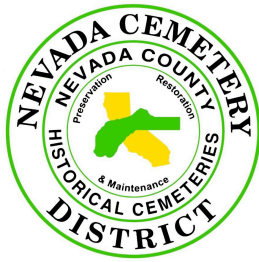
C. Property Committee: (Trustees Cassella and Bushore)

(1) Progress report of Odd Fellows

(2) Progress report of Red Men

No reports at this time.

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D. Marketing Committee: (Trustees Hurst and Bushore)
No report at this time

E. Proposed Land Annexations to Nevada County cities.
The Board will review/act on any LAFCO requests.
No report at this time.

VII. OLD BUSINESS**

- A. Continued Discussion, of meeting place and time/date schedule for Regular Board Meetings.
Regular Board Meetings, except for May 2023, are now set for the 3rd Friday of each month at the Madelyn Helling Library, Gene Albaugh Community Room 980 Helling Way, Nevada City, CA 95959
- B. Continued Discussion, to explore the risk with legal counsel of an ordinance regarding cemetery theft, damage, desecrations, camping, loitering, at any time and after-hours trespass.
No report at this time.
- C. District Name Change, continued discussion and direction to Chair on implementation, with possible direction, action or implementation.

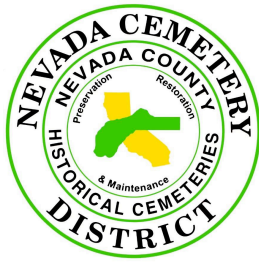
VIII. NEW BUSINESS**

- A. Implementation of raising certain fees.
Trustees to be assigned exploratory changes including Saturday fees.

IX. BOARD DISCUSSION***

The Board will identify other relevant items, or future New Business, and/or agendaize action items and reports for future meeting(s) therewith or thereafter, at the request of the General Manager, or a Trustee;

General Manager Richardson
Trustee Hurst
Trustee Cassella
Trustee Zimmerman
Trustee Ward
Trustee Bushore



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X. ADJOURNMENT

** The Board of Trustees can discuss these items at any time during the meeting.

*** The Board of Trustees will present issues/concerns for the next meeting(s) Agenda.

ATTEST:

Gerald R. Bushore

GERALD R. BUSHORE, BOARD CHAIR

April 18, 2023

THIS AGENDA WAS POSTED 72 HOURS PRIOR TO THE MEETING
ON THE NEVADA CEMETERY DISTRICT WEBSITE,
AT THE NEVADA CEMETERY DISTRICT OFFICE ENTRANCE BULLETIN BOARD,
AT THE ROOD CIVIC GOVERNMENT MAIN LOOBY BULLETIN BOARD