

Nevada Cemetery District

P.O. Box 2400
10523 Willow Valley Road
Nevada City, Calif 95959
Phone 530-265-3461
Fax 530-265-8706

PUBLIC NOTICE

of the

NEVADA CEMETERY DISTRICT

of the

MONTHLY_MAY 2023 REGULAR MEETING

for the

BOARD OF TRUSTEES

on

FRIDAY, MAY 19, 2023, 1:30 PM

at the

Nevada Cemetery District Office 10523 Willow Valley Road Nevada City, CA 95959

AGENDA

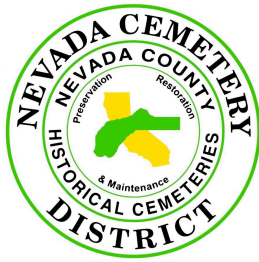
Please note time and meeting place above.

- I. BOARD CALL TO ORDER - PUBLIC SESSION**
- II. ROLL CALL:**
 - Trustee Hurst
 - Trustee Ward
 - Trustee Cassella
 - Trustee Bushore
 - Trustee Zimmerman
 - General Manager Richardson
- III. PUBLIC COMMENT ON MATTERS ON OR NOT ON THE AGENDA**

Members of the public shall be allowed to address the Nevada Cemetery District Board of Trustees on items which are of interest to the public and which are within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless otherwise authorized by the Ralph M. Brown Act, California Government subdivision (6) of Section 54954.2. To comment during the meeting, the public may attend in person, and/or prior to the meeting the public may submit comments by writing the Board, or by email to:

manager@nevadacemeterydistrict.com

www.nevadacemeterydistrict.com



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The following procedures shall be in effect with regard to the public's exercise of this right:

- 1) The total amount of time allotted for receiving such public comment may be limited to not less than 15 minutes during any regular Board meeting.
- 2) The Chair may limit any individual to not less than 3 minutes. Time to address the Board will be allocated on a basis of the order of requests received. Not all attendees may be allowed to speak if the total time allocated expires. Public
- 3) The Board may not allow the public time to speak on an item which was previously considered by the Nevada Cemetery Board of Trustees if an opportunity for public input was afforded at that meeting. (Government Code Section 54954.3)

IV. CONSENT CALENDAR:

All matters listed under the Consent Calendar are considered to be routine by the Board of Directors and may be enacted by one motion at the appropriate time. There will then be no separate discussion of these items, if enacted by one motion. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

A. Motion of Approval

Minutes of the Scheduled Meeting of the Board of Trustees the Nevada Cemetery District, as held at the Madelyn Helling Library, on Friday, April 31, 2023, at 1:30 PM.

B. Motion to Postpone or Approve:

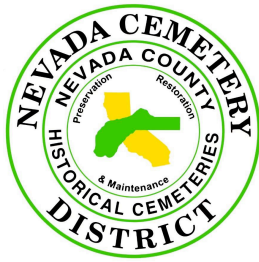
Review of January 31, 2023, Endowment Fund Deposit Detail Report
Review of January 31, 2023, Endowment Fund Reconciliation Summary
Review of January 31, 2023, Expense Reconciliation of Operating Funds
Review of January 31, 2023, Expense & Income Summary Operating Funds
Review of January 31, 2023, Reconciliation Deposit Detail of Operating Funds
Review of January 31, 2023, Operating Fund Budget vs Actual YTD
Review of January 31, 2023, Operating Fund Income/Expense Report
Review of January 31, 2023, Operating Fund Monthly Expenditure Report
Review of January 31, 2023, Credit card purchases

C. Motion to Postpone or Approve:

Review of February 28, 2023, Credit card purchases

D. Motion to Postpone or Approve:

Review of March 31, 2023, Credit card purchases



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E. Motion to Postpone or Approve:

Gross Sales Revenue report of September 2022 thru April 2023

V. MANAGER'S REPORT

This Report is relating only to all or any specific cemetery(s) of the District, as to interments, information, ideas, or questions relating to Problems, Concerns, Events, or Happenings, Needs, Repairs, Projects, et al, which may contain a Board response or direction.

Informal directions to the Manager requiring no Formal Board Action(s) will be listed in the Board Minutes.

1. Motion to Postpone:

Review of January, February, March and April 2023 Cemetery Interments.

VI. STANDING COMMITTEE REPORTS

The Chairman may make or request any reports, direction, appointments, or changes at this time.

A. Personnel Committee: (Trustees Zimmerman and Hurst)

Committee will determine next meeting agenda time, place, and/or including, new hiring and/or review of the Employee Handbook and Policies.

B. Finance Committee: (Trustees Cassella and Hurst)

Committee will determine next meeting agenda time, place, and/or including, New Fiscal Year Budget.

C. Property Committee: (Trustees Cassella and Bushore)

(1) Progress report of Odd Fellows

No report at this time.

(2) Progress report on Red Men Cemetery

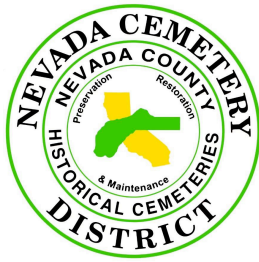
(3) Report on Pioneer Cemetery, owned by Nevada City

D. Marketing Committee: (Trustees Hurst and Bushore)

No report at this time.

E. Ad Hoc District Fees Committee:

Chairman to make appointments, at this time.



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- F. Proposed Land Annexations to Nevada County cities.
No report at this time.

VII. OLD BUSINESS**

- A. Continued Discussion, to explore the risk with legal counsel of an ordinance regarding cemetery theft, damage, desecrations, camping, and loitering, at any time and after-hours trespass.

No report at this time.

- C. District Name Change, for continued discussion and direction to Chair on implementation, with possible direction, action, or other implementation, under California Health and Safety Code 9043, and in compliance with the requirements of Chapter 23 (commencing with Section 7530) of Division 7 of Title 2 of the Government Code.

Discussion and any direction only at this time.

VIII. NEW BUSINESS**

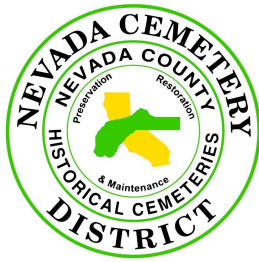
- A. General Manager to report on annual current District Audit.
- B. Review and adoption of any Accounting Policies and Procedures.
- C. Board will discuss employment of need for an occasional, part time, or temporary position(s).

IX. BOARD DISCUSSION***

The Board will identify other relevant items, or future New Business, and/or agendaize action items and reports for future meeting(s) therewith or thereafter, at the request of the General Manager, or a Trustee.

- Trustee Hurst
- Trustee Ward
- Trustee Cassella
- Trustee Zimmerman
- General Manager Richardson
- Trustee Bushore

X. ADJOURNMENT



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ATTEST:

Gerald R. Bushore

GERALD R. BUSHORE, BOARD CHAIR

May 16, 2023

THIS AGENDA WAS POSTED 72 HOURS PRIOR TO THE MEETING
ON THE NEVADA CEMETERY DISTRICT WEBSITE,
AT THE NEVADA CEMETERY DISTRICT OFFICE ENTRANCE BULLETIN BOARD,
AT THE ROOD CIVIC GOVERNMENT MAIN LOBBY BULLETIN BOARD